

MEETING OF THE FULL GOVERNING BODY

To be held remotely via Zoom at 8.15am on Friday 8th July 2021

AGENDA

1. **Apologies for Absence**
2. **Declaration of Interests** – to declare any business interests or conflicts of interest additional to the Annual Register 2020-21, or the receipt of gifts or hospitality
3. **Minutes of the Full GB & AGM Meetings held on 25th March 2021** - to agree as a correct record (*attached x2*)
4. **Matters Arising** - to discuss any matters arising and not covered as a separate item
5. **Chairs' & Email Action** – to note items approved by the Chair of Governors, committee chairs or approved by whole GB by email since the last meeting (*if required*) and any other email correspondence:
 - 5.1. **Chairs' Action** – actions since last meeting (*attached*)
 - 5.2. **DfE & ESFA Letters** – to acknowledge receipt of required letters (*none since last meeting*)
 - 5.3. **School Management Accounts** - to acknowledge receipt of School Financial Management Accounts, Balance Sheet and Cashflow Forecasts for January to April 2021 (*Not included in agenda pack, all received previously by email*)
6. **Governing Body Matters** –
 - 6.1 **GB Membership** - to review current membership including terms of office & committee membership (*attached x2*)
 - 6.2 **GB Structure** – to receive update on change to academy trust structure
 - 6.3 **GB Meeting Dates** – to approve for Academic Year 2021-22 (*attached*)
7. **Headteacher's Report to Governors** – to receive report from the Headteacher to include: current schooling; COVID update and catch-up funding, staff & student wellbeing and a staffing update (*attached*)
8. **Finance Matters** –
 - 8.1 School Finances – to receive verbal update
 - 8.2 School Budget 2021-22 and 3-Year Financial Forecast – to receive and approve (*attached*)
 - 8.3 ECC Internal Controls Evaluation Report 2 - to receive (*attached*)
8. **Capital Development & SEEF Project** – to receive verbal update and SEEF Status & SEEF Project Reports (*attached x2*)
9. **GDPR** – to receive ECC Information Governance Service Annual Report (*attached*)
10. **School Term Dates** – to approve School term dates for Academic Year 2022-23 (*attached*)
11. **Risk Register** - to review and approve Full GB section of Risk Register (*attached*)

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12. **GB Sub-Committees** – to approve the minutes of the following sub-committee meetings and receive verbal reports from sub-committee chairs, as required:
 - 12.1 Management Committee – 11th June 2021 (*attached*)
 - 12.2 Facilities & Finance Committee – 28th April (*attached*) & 23rd June 2021 (*if available*)
 - 12.3 Curriculum Committee – 12th May 2021 (*attached*)
 - 12.4 Staff & Student Matters Committee – 16th June 2021 (*attached*)
13. **School Activities - Residential Visits and One Day Overseas Trips** - to receive an update on changes to previously-approved and approve new visits (*attached*)
14. **Governor Reports:**
 - 14.1 **Governors Visits** – no visits due to the COVID situation
 - 14.2 **Governor Training** -- to receive reports on any training undertaken, and verbal report from Training Link Governor (Lauren Smith)
 - 14.3 **Safeguarding** – to receive verbal report from Safeguarding Governor (Ros Cornish)
 - 14.4 **Parents' Association Matters** – to receive a verbal report on PA activities from Governing Body representative (Ros Cornish)
 - 14.5 **Better Buildings Committee** – to receive verbal report from Governing Body representative (Jason Oster)
15. **Additional Information** – to receive questions on:
 - 15.1 School SDP 2020-21 Final Review (*attached*)
 - 15.2 School Development Plan 2021-22 Overview (*attached*)
16. **Any Other Urgent Business** (to be agreed with the Chair beforehand)
17. **Date of Next Meeting** – to agree the next Full GB meeting as 8.15am on 15th October 2021